



Recognized as the World Leader in Animal Chiropractic

ANIMAL CHIROPRACTIC CERTIFICATION COMMISSION

ACCC/AVCA RECERTIFICATION

Certification is distinct from licensure in that it is voluntary and requires recertification to maintain the credential. Recertification requires continual education. Recertification provides a reaffirmation of competency assurance by ensuring that the certificant is up-to-date with the latest in training techniques, research, and methods in a particular field.

Animal Chiropractic Certification Commission (ACCC) of the American Veterinary Chiropractic Association (AVCA) Certification is valid for 3 years. The ACCC/AVCA is committed to promoting life-long continual improvement for those who have earned certification in animal chiropractic. Certificants are responsible for renewing their certification every 3 years. In order to receive important communications, policy updates and information, it is imperative that the ACCC be informed of certificant's current address information.

Recertification requirements mandate a minimum of 30 approved credits every 3 years.

20 of those credits must be in animal chiropractic continuing education hours approved by the Animal Chiropractic Certification Commission (ACCC) of the AVCA.

Approved seminar hours are directed toward keeping the certificant apprised of the advancements, new developments and review of information which is designed to build upon the basic curriculum required to practice animal chiropractic and which are in the following areas: anatomy, physiology, histology, biochemistry, pathology, physics, bacteriology, neurology, microbiology, diagnosis, symptomatology, animal handling, chiropractic analysis, x-ray, chiropractic technique, VSC, and expansion of topics covered in the basic curriculum. All lectures must be animal chiropractic in nature. All subjects must pertain to animal chiropractic.

The remaining 10 credits may be acquired through approved literature, pre-approved cross-professional training, pre-approved certificant presentation/lecture/s and, accompanying and observing another current ACCC/AVCA Certified Doctor.

Recertification applications are available through the AVCA office and are mailed with recertification notices 3 – 6 months prior to certificant's expiration date.

RECERTIFICATION NONCOMPLIANCE POLICY

Certificants not renewing by their due date are classified inactive certification status (no referrals) for a period of six (6) months (January 1 through June 30) immediately following the December 31 due date. To be re-instated the certificant must complete all recertification requirements for the three (3) year time period, submit application and all fees by June 30 of the year following the certificant's due date.

If the certificant has not completed the recertification requirements at the end of the six (6) month period after the original due date has passed, certification is expired and the certificant is required to take and pass the practical portion of the certification examination to regain certification. A doctor must audit an integrated module from an approved provider in preparation to take the practical examination. Note: The practical examination may only be taken a total of two (2) times without passing before a doctor must take an AVCA approved basic animal chiropractic course and complete all new certificant requirements to achieve certification.

A certificant may submit a written request on letterhead for an extension because of extraordinary circumstances before their due date. Extraordinary circumstances shall be defined as situations outside of the control of the certificant relating to the certificant's ability to complete the recertification requirements by due date and shall be determined to be extraordinary in the sole discretion of the ACCC Recertification Committee and/or the Certification Commission.

A certificant may request an AVCA conference attendance extension for the year following their due date.

STEPS TO AVCA CERTIFICATION IN ANIMAL CHIROPRACTIC

1. Must be a Licensed Doctor of Chiropractic or Licensed Doctor of Veterinary Medicine.
2. Attend an American Veterinary Chiropractic Association (AVCA) approved animal chiropractic program.
3. After successfully passing the AVCA approved program's exit exam, apply to sit the ACCC written and clinical (practical) examinations.
4. Sit the ACCC written and clinical (practical) examinations.
5. Pass both the written and clinical (practical) examinations.
6. Applicants receive 3 year certification by the ACCC/AVCA based on fulfillment of all requirements.

MAINTAINING CERTIFICATION

ACCC/AVCA Certification is valid for 3 years. The AVCA/ACCC is committed to promoting life-long continual improvement for those who have earned certification in animal chiropractic. Certified doctors are responsible for renewing their certification every 3 years.

RECERTIFICATION

Recertification requirements mandate a minimum of 30 approved credits.

20 of those credits must be in animal chiropractic continuing education hours approved by the Animal Chiropractic Certification Commission (ACCC) of the AVCA.

The remaining 10 credits may be acquired through approved literature, pre-approved cross-professional training, pre-approved certificant presentation/lecture/s and accompanying and observing another AVCA Certified Doctor. Recertification applications are available through the ACCC office and are mailed with recertification notices 3 – 6 months prior to certificant's expiration date.

In order to receive important communications, policy updates and information, it is imperative that the ACCC be informed of certificant's current address information.

EXPIRED CERTIFICATION

A doctor whose certification has expired may re-certify by completing the following:

1. Audit an AVCA approved basic animal chiropractic program integrated module.
2. Apply to sit the ACCC clinical (practical) examination within 1 year of auditing the integrated module.
 - a. A letter of attendance/completion from approved program must be included with application.
3. Sit and pass the ACCC clinical (practical) examination within 1 year of auditing the Integrated module.
 - a. The practical examination may only be taken a total of two (2) times without passing before a doctor must take an AVCA approved basic animal chiropractic course and complete all new certificant requirements to achieve certification.

WHY ACCC/AVCA CERTIFICATION IS DESIRABLE

Certification is a voluntary process by which a non-government entity grants a time-limited recognition and use of a credential to an individual after verifying that he/she has met predetermined and standardized criteria. Certification is distinct from licensure in that it is voluntary and requires recertification to maintain the credential.

Earning certification from the American Veterinary Chiropractic Association ACCC represents a significant professional achievement. ACCC/AVCA Certification makes an important statement about professional competence that is recognized by the profession, the public and some regulatory bodies.

- ACCC/AVCA is the primary national credential for this field in North America
- Certification was developed based upon input and oversight from both professions
- Over 1200 animal chiropractic professionals have been certified since 1989
- ACCC has embarked upon a program of continuous improvement for the certification program
- ACCC/AVCA Certification establishes and promotes professional accountability and visibility
- ACCC/AVCA Certification increases referrals by identifying those professionals who have met specific standards of knowledge and experience
- Certification encourages continued professional growth and development
- Certification adds authority to clinical opinions in medical reports
- Certification can open doors to speaking engagements, including universities
- Certified Doctors may call themselves "certified in animal chiropractic by the Animal Chiropractic Certification Commission (ACCC) of the AVCA"
- ACCC/AVCA Certified Doctors can request release of ACCC/AVCA Certification status to state/provincial licensure boards
- ACCC/AVCA Certificants are to practice animal chiropractic within the laws and regulations of their individual states/provinces.
- ACCC/AVCA Certified Doctors may participate in ACCC committees and activities
- ACCC/AVCA Certified Doctors can be listed in the ACCC's Directory of Certified Doctors which is published on the referral web site (www.avcadoctors.com) and which has come to be recognized and published as a valuable resource for consumers and other professionals to find certified practitioners

ENCLOSURES AND INFORMATION:

- Recertification Application – Complete and return with required documentation and fee at the time of your renewal. You may submit completed recertification application at any time during the 3 year renewal period.



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APPLICATION FOR RE-CERTIFICATION

- **PRINT LEGIBLY OR TYPE**

- Attach certificate or letter of attendance for each ACCC/AVCA Approved Seminar attended
- Include current copy of your active professional license
- Include certification renewal fee of \$60.00 (US Funds)

NOTE: If you are in the 6 month penalty period after your due date, total due is \$135.00 (US Funds)

- Do not send in this continuing certification application and fee until you have completed required hours
- Please keep copies of all certificates of attendance and the completed application for your records

ACCC reserves the right to audit any and all individual renewal applications.

NAME / DEGREE	ACCC/AVCA CERT. NO..
ADDRESS	
TELEPHONE	FAX
EMAIL	WEB SITE

Recertification requires a total of 30 hours:

Minimum of 20 AVCA approved traditional hours, remaining 10 hours may be AVCA approved traditional or AVCA approved non-traditional hours

AVCA Education Committee Traditional Approved - 20 hours minimum

(If you have earned more than 20 approved hours, difference will apply to total renewal hours.)

- Attach a copy of Certificate/Letter of Attendance stating ACCC program number and attended hours.

CE LOG – AVCA Approved Seminar Name	Date	AVCA Prog. No#	Hours

Non-traditional - 10 hours

- If items from Suggested Reading List, or comparable reading, note below and attach list of titles and articles read.
- If internship hours, note below and attach signed statement of hours from doctor on their letterhead.
- Attach copy of Certificate of Attendance from seminars. These seminars must be approved for non-traditional CE by the Education committee prior to submission (preferably prior to attendance), allowing 90 days for consideration.

CE LOG – Seminar Name	Date	Location	Hours

PLEASE COMPLETE THE ENTIRE FORM – 2 pages

STATEMENT OF CURRENT PRACTICE: I currently practice animal chiropractic, and I hold a current license/registration in the state/province in which I practice animal chiropractic, and practice under the rules and regulations of that state/provincial regulatory body. I have seen at least 50 animal chiropractic cases annually during the last three years. I attest to the preceding statements and acknowledge and agree to abide by the American Veterinary Chiropractic Association Statement of Ethics.

Signed _____ Date _____

STATEMENT OF CURRENT PRACTICE MUST BE SIGNED

(Statement of Ethics available on association web site – www.animalchiropractic.org.)

CHECK LIST: Have you

- Completed the Recertification Application?
- Attached a copy of the certificate or letter of attendance for each AVCA/ACAC Approved Seminar attended?
- Attached a current copy of your active professional license/professional registration?
- Included the certification renewal fee?
 - On or before 12/31 deadline - \$60.00 (US Funds)
 - After 12/31 deadline - \$135.00 (US Funds)
- Kept copies of all certificates of attendance and the completed application for your records?

REMITTANCE (Circle One):

On or before 12/31 deadline - \$60.00 (US Funds)
After 12/31 deadline - \$135.00 (US Funds)

Payment Information – All Funds U.S. Currency

If you live outside the United States, we can only accept credit card payments for recertification (Visa or MasterCard only) Your canceled check or credit card statement may be considered your receipt.

Check Enclosed (make payable to AVCA) Check No: _____ TOTAL AMOUNT: _____

Credit Card:

Visa MC Discover

Card No:

Exp. Date

Card Holder Name

CVV Code:

Card Billing Address

Signature

Date

FAXES WILL NOT BE ACCEPTED

PLEASE MAIL TO:

442236 E 140 RD • BLUEJACKET, OK • 74333
Phone: 918-784-2231

Call if you wish to send electronically. All Documents **MUST** be contained in ONE PDF attachment. Please do **NOT** transmit any credit card information. Credit Card payment may be telephoned or faxed.